



Committee Meeting Minutes
for Sunday 4 February, 2018

Meeting Opened: 9.00 am

Present: Michelle Burkett (President,) Mavis Jones (Vice President), Katie Eddington (Treasurer), Hayden Jones, Leanne Taylor, Janine Phillips, Graham Liddelow, Gill Irvine and Judi Coote.

Apologies: Callum Baxter

1. Confirmation of Minutes from 20th January 2018 meeting:

Moved Hayden Jones **2nd** Janine Phillips – Accepted and *carried by all*.

2. Business Arising:

All items covered in general business.

3. Correspondence

IN:

21 Jan 18 – Sandra Lilley re subs paid

30 Jan 18 – SoD (Ariadne McLeod, Waste & Compliance Officer) re meeting with shire staff to discuss issues raised.

2 Feb 18 – SoD (Ariadne McLeod) re meeting times. She has asked to meet with another committee member earlier than 3.30 pm

OUT:

22 Jan 18 – Reply to Sandra Lilley re subs paid

31 Jan 18 – Thank you letter to Jenny Broun for Fun Day sponsorship.

31 Jan 18 – Thank you letter to Phillips family at PB Caravan Park for Fun Day sponsorship.

31 Jan 18 – SoD CEO re extension of seasonal rubbish pick up dates for 2018.

1 Feb 18 – reply to SoD email 30 Jan 18 to advise inability to meet at time requested. Advised times I was available, and gave my contact details.

3 Feb 18 – Reply to SoD email dated 2 Feb to request another day and time be set to meet and I will ask another committee member to attend.

Moved: Hayden Jones **2nd** Leanne Taylor - **Accepted/Endorsed.**

4. Finance Report:

All proceeding to budget.

Moved: Katie Eddington **2nd** Graeme Liddelow - **Accepted/Endorsed.**

5. Maintenance Report:

Green Waste Collection Site – SoD Engineer Gilbert Arlandoo advised that the PBPA's request to formalise Green Waste Collection site is currently not an option. SoD are now looking at the waste collection site (tip) as the green waste collection point. A suggestion was made that a Peaceful Bay Progress committee member could be appointed to the SoD Waste Management Committee. After discussion it was agreed Hayden Jones and Graeme Liddelow meet with SoD Engineer to investigate options. A meeting will be arranged for Friday 2 March.

Items to be discussed during this meeting will also include:

- East Avenue dust suppressant (in general) and drainage modification.

- Public toilets need to be pumped out before Xmas to prepare for peak use.
- Rame Head speed reduction options.
- Alternative options for flexible posts and line marking of pedestrian/cycle path
- Speed on the beach - it is an offence to speed on the beach and fines can be issued.
- Walkway and railings at swimming beach (presently in very poor condition)
 - The whole structure has deteriorated and needs replacing. Geo Mesh or similar was suggested instead of timber.

Signs – sign audit completed on site with Shire Ranger. Recommendations passed to SoD Engineering. Signs have since been erected. It was noted there was no sign when approaching from the boat launch area to the swimming beach to advise of no dogs allowed on swimming beach. Will request SoD to replicate the sign erected on the sandy track beach access.

Hall Storage Area – purchase fluorescent light and extension cord. Hayden will provide these next week.

BBQ Oval – installation complete. Request funding for additional gazebo to cover new BBQ through Lotterywest or Shire Municipal Budget 2018/2019. Janine advised Amber will undertake the Lotterywest grant application preparation and is getting quotes.

Oven – RSL have offered to pay half for a new oven in the Progress Association Hall. Katie will update RSL and follow up purchase of gas stove with 9kg gas bottles. Motion was put:

Motion: “*Authorise Katie to organise stove and installation* “ Moved: Graeme 2nd: Leanne Carried.

6. General Business

Items raised at AGM -

Constitution Update - Graham Liddelw reported our constitution was in good shape and will only need a few minor alterations to comply with Government requirements. Alterations may include – committee members for a quorum should be expressed in a % of members rather than numbers; dispute resolution procedures ; Sec/Treas can be paid position if in constitution; etc. Update needs to be completed before June to avoid incurring lodgement fees. Jim Burkett has offered to look at the model and report back to the Committee.

Entry Statement – The Shire of Denmark is undertaking a Review of the Strategic Community Plan and entry statements for Peaceful Bay, Nornalup, Bow Bridge and Denmark are being considered. On going by SoD.

Speed Reduction Rame Head Road - will discuss during meeting above with Shire Engineer.
 Wheelie Bin Collection – Letter sent to SoD CEO Bill Parker requesting extension to cover April. Waiting for a reply from SoD.

Historical Signs – old signs to be re-installed along fence adjacent to new playground. Hayden will follow up and organise.

Turning lanes for South Coast Highway/Peaceful Bay Road intersection - letter sent to SoD. SoD forwarded request to Main Roads Western Australia. Ongoing. Committee decided to send a letter for an update and at the same time enquire who is responsible for the maintenance of the shoulders of the Highway.

Janine advised that people have spoken to her about backyard camping and they are annoyed by this practice. Committe decided people should contact the Shire of Denmark with their concerns.

7. Other Business

Michelle was unable to contact Tony Duckett for his opinion on the condition of the microphone but will do so. Is it worth fixing or do we source a new one?

A computer to be purchased for the Secretary was proposed as it is essential for anyone undertaking this role to have access to a computer. Katie will follow this up.

Graeme Liddlelow noted the timber signage at the junction of the Ring Road and Old Peaceful Bay Road needed attention – Katie will ask Jeremy to fix the loose signs back on the posts.

Mavis Jones noted the sandy beach access track to the left had a huge drop off. The branches from the brushing were not completely removed and were interfering with the natural movement of the sand and creating the drop off. This needs to be fixed and the bollards that remain need removing. Mavis will contact Donna Sampey at SoD and discuss this issue.

Dog control by owners – Shire of Denmark unable to provide increased ranger presence due to budget constraints. DPAW will not issue any more warnings – fines will be issued to offenders if dogs are found in National Parks.

Meeting closed: 10.05 am

Next Meeting: Monday 5th March , 2018