



Committee Meeting Minutes
for Monday 5 March, 2018

Meeting Opened: 9.00 am

Present: Michelle Burkett (President,) Mavis Jones (Vice President), Katie Eddington (Treasurer), Hayden Jones, Leanne Taylor, Graham Liddelow, Gill Irvine and Callum Baxter

Apologies: Janine Phillips, Judi Coote, Emma Holland.

1. Confirmation of Minutes from 4 February 2018 meeting:

Moved Katie Eddington **2nd** Hayden Jones – Accepted and *carried by all*.

2. Business Arising:

All items covered in general business.

3. Correspondence

IN:

5 Feb 18 – SoD (Ariadne McLeod- Waste & Compliance Officer) re meeting with shire staff to discuss issues raised

6 Feb – SoD (Claire Thompson) Kent/Nornalup Ward meeting Tues 24 April

6 Feb – SoD Invitation to Comment on Coastal Hazard Risk Management and Adaptation Plan (by 23/2)

13 Feb 18 – SoD (Donna Sampey) Grants on offer from WA Waste Authority

13 Feb 18 – SoD (Gilbert Arlandoo) Seasonal rubbish pickup dates will be extended to April

15 Feb 18 – SoD (Gilbert Arlandoo) re meeting times.

19 Feb 18 – SoD (Claire Thompson) GSDC Board Lunch Invitation

23 Feb 18 – SoD (Donna Sampey) Extension of cut-off date for comment on CHRMAP

OUT:

5 Feb 18 – Katie & Mavis re getting SoD Engineering meeting dates out to committee members

11 Feb 18 – SoD (Gilbert Arlandoo) Seasonal rubbish pick-up dates extension

15 Feb 18 – SoD (Ruth Hall) Extension of the time limit for comments on CHRMAP to 15 March

19 Feb 18 – Committee-CHRMAP

19 Feb 18 – SoD (Gilbert Arlandoo) re dates for meeting with Hayden & Graeme

20 Feb 18 – SoD (Claire) Advising we will provide tea & coffee for Kent/Nornalup ward meeting

22 Feb 18 – SoD (Annette Harbron & Ruth Hall) Requesting extension again & advising comments received before 5 March 18 are personal and not those of the PBPA

Moved: Graeme Liddelow **2nd** Callum Baxter - **Accepted/Endorsed.**

4. Finance Report:

All proceeding to budget. Callum will obtain quotes to replace lawn mover and pole saw as both are getting old and may need major repairs in the short term.

Moved: Katie Eddington **2nd** Hayden Jones - **Accepted/Endorsed.**

5. Maintenance Report:

Shire Engineer meeting – Hayden Jones and Graeme Liddelow to meet with Gilbert Arlandoo tomorrow, Tuesday 6th March, to discuss:

- East Ave dust suppressant options and drainage modifications

- Public toilets needing to be pumped out to prepare for peak periods
- Rame Head Rd speed reduction options
- Alternatives for flexible posts and line marking of pedestrian/cycle path on the ring road
- Speeding on the beach
- Walkway and railings at swimming beach in very poor condition. Structure has deteriorated and needs replacing – possible use of Geomesh instead of timber.

Signs –Request SoD to erect ‘no dogs’ sign when approaching the swimming beach from the boat launching area. Suggest replicating the sign erected on the sandy track beach access

Hall Storage Area – Hayden has provided the fluorescent light and extension cord.

Walkway and Railings at Swimming Beach – SoD Maintenance Officer, Steve Bookham to undertake inspection regarding immediate safety issues and maintenance items. Will wait until after Hayden and Graeme meet with Gilbert Arlandoo on Tuesday 6 March. Ongoing

BBQ Oval – Request funding for additional gazebo (to cover new BBQ) - Lotterywest or Shire Municipal Budget 2018/2019. Investigate Lotterywest grant. Follow up with Janine Phillips. Ongoing. In the meantime Callum will contact Forepark for a quote to provide a kit form Gazebo the same as the one already on the oval

Oven – Katie has purchased the new gas stove and will organise installation. 45kg gas bottles will be connected to comply with regulations.

Sandy Beach access track – Mavis has raised a Works Request with the SoD to remove residual brushing which is causing the sand to compact and create the drop off. Graeme and Hayden to raise with Gilbert on Tuesday.

6. General Business

Constitution Update - Graham Liddelow will continue to follow up and report back to next meeting.

Entry Statement – The Shire of Denmark is undertaking a Review of the Strategic Community Plan and entry statements for Peaceful Bay, Nornalup, Bow Bridge and Denmark are being considered. On going by SoD.

Wheelie Bin Collection – SoD has granted an extension to cover April collection.

Historical Signs – old signs to be re-installed along fence adjacent to new playground. Hayden will follow up and organise. Ongoing

Turning lanes for South Coast Highway/Peaceful Bay Road intersection - letter sent to SoD. SoD forwarded request to Main Roads Western Australia. Letter requesting an update to be sent and to enquire who is responsible for the maintenance of the shoulders of the highway. Ongoing.

Dog control by owners – As Shire of Denmark is unable to provide increased ranger presence due to budget constraints what options are available to enforce responsible dog control? Michelle to follow up with Shire and also contact DPAW re enforcing infringement notices on offenders.

PA Microphone – Hayden to follow up. Repair or replace?

Comments on CHRMAP report - Report was discussed and the Committee agreed that the possible relocation of the Fisherman’s Lease and the RSL Memorial was reasonable and that we would like to be kept informed of progress even though the final decision will rest with the RSL, the fishermen’s lessee and the Shire of Denmark. Also the possible abandonment of the Old Peaceful Bay Road was raised and the committee agreed it is important to retain a second access road to Peaceful Bay for evacuation and movement of vehicles during an emergency. However, the changes suggested for the boat trailer car park, the new pedestrian access and possibly 2 new

sets of steps were not in line with what the community wants. The infrastructure currently at the swimming beach should stay as it is and be maintained – do not add more accesses as these will create more starting points for erosion. An upgrade of the existing car park at the swimming beach would be more in line with public activities during peak holiday periods. The PBPA comments will be forwarded to the Shire of Denmark.

7. Other Business

Meeting closed: 10.01 am

Next Meeting: Monday 2nd April, 2018