



**Committee Meeting Minutes**  
**for Sunday 6<sup>th</sup> May 2018**

**Meeting Opened:** 9.05 am

**Present:** Michelle Burkett (President,) Mavis Jones (Vice President), Graham Liddelow, Gill Irvine  
Judi Coote

**Apologies:** Janine Phillips, Leanne Taylor, Katie Eddington, Callum Baxter, Hayden Jones,  
Emma Holland.

**1. Confirmation of Minutes** from previous meeting, 2018:

**Moved** Graeme Liddelow **2<sup>nd</sup>** Judi Coote – Accepted and *carried by all*.

**2. Business Arising:**

All items covered in general business.

**3. Correspondence**

**IN:**

12 Apr – NRRRA minutes

4 Apr – John Wood- re: availability of houses to rent in PB

4 Apr – Judi Coote- Sport & Rec ideas

6 Apr – Graeme Liddelow- Sport & Rec ideas

6 Apr – Denmark CRC Community Guide

11 Apr – SoD Agenda for meeting 17/4/18

12 Apr – SoD acknowledgement of CHRMAP submission

14 Apr – Mavis Jones re attendance of SoD meeting (forwarded to committee members)

15 Apr – Katie Eddington re collection of mail while on holidays and cheques to be signed

16 Apr – Callum Baxter re gazebo quote (forwarded to committee members)

18 Apr – Amber Giblett WA Country Health Service (Great Southern) re survey & meeting in  
Denmark

18 Apr – Denmark CRC Community Guide

19 Apr – Cr Janine Phillips re notice of ward meeting

20 Apr – Callum Baxter- email sent to Steve Bondini re r/o mowers used by PBPA 7 areas they  
are used

22 Apr – Mavis Jones re attendance of SoD meeting 17<sup>th</sup> April

22 Apr – NRRRA re notice of ward meeting

23 Apr – Lisa Lough SoD survey of services (forwarded to committee members)

23 Apr – Tidy Towns re comp

24 Apr – SoD minutes of meeting 17/4/18

24 Apr – NRRRA- summary of bushfire meeting

26 Apr – Matt O'Brien- change of email address

30 Apr – SoD CHRMAP & Foreshore Concept Plans

3 May – Katie Eddington- finances for April

3 May – Denmark CRC Community Guide

**OUT:**

1 Apr – PBPA Committee- Agenda, notes from Hayden & Graeme re meeting with SoD, copy of  
letter sent to SoD re CHRMAP

5 Apr – SoD- re opposition to camel rides on the beach

5 Apr – PBPA committee- re sport & rec wish list

5 Apr – John Wood-reply to his email regarding houses to rent in PB

16 Apr – PBPA committee- forwarded email re SoD meeting 17/4/18

16 Apr – PBPA committee- forwarded quote for gazebo (originating from Callum)

20 Apr – PBPA committee- re Ward meeting

5 May – PBPA committee- re survey (originating from SoD)

**Moved:** Mavis Jones 2<sup>nd</sup> Gill Irvine - **Accepted/Endorsed.**

#### **4. Finance Report:**

All proceeding to budget. There is no formal report due to Katie's absence, however a statement emailed from Katie with balances of accounts was tabled.

**Moved:** Michelle Burkett 2<sup>nd</sup> Judi Coote - **Accepted/Endorsed.**

#### **5. Maintenance Report:**

BBQ Oval Gazebo – Quotation received (thanks Callum). The quote from Forepark was tabled and it was agreed to seek quotes from local tradesmen for a timber structure.

Fifth Ave garden- It was agreed to ask Jeremy to weed and feed until it becomes established.

#### **6. General Business**

Constitution Update - Michelle will contact Heidi Cowcher for assistance in finalising update of our constitution for submission in June.

Entry Statement – On going by SoD.

Historical Signs – Work in progress (Hayden)

Turning lanes for South Coast Highway/Peaceful Bay Road intersection - Letter requesting an update to be sent to Martin Buczat.

Letter to be sent to SoD requesting acknowledgement of items raised at meeting between PBPA committee members, Gilbert Arlandoo and Martin Buczat and also time frame to attend to those items.

Request SoD to erect yellow 20kph speed signs around the village

Letter to SoD expressing dissatisfaction of the handling of Peaceful Bay's CHRMAP submission and asking for a review.

Sport & Rec concept report – The SoD compiled a draft report which stated no submissions were received from the Peaceful Bay and Nornalup areas. The SoD was contacted and we have since submitted items that would be of benefit and interest which will be included in the Sport and Rec concept report.

#### **7. Other Business**

Secretary position - The Progress still does not have a volunteer to undertake the role of Secretary. This means the President, Michelle, has had to handle most of the secretarial duties as well as those of President. The possibility of paying a stipend to employ a secretary was on the agenda for discussion. Those present discussed the item and largely agreed that the sum of \$50 would be a reasonable amount. However, as there were insufficient committee members to form a quorum, a motion could not proceed.

**Meeting closed: 9.50 am**

**Next Meeting: Monday 4<sup>th</sup> June, 2018**