

PEACEFUL BAY PROGRESS ASSOCIATION INC

Peaceful Bay WA 6333

ABN: 54389092839



ANNUAL GENERAL MEETING MINUTES SATURDAY 5th JANUARY 2019

Time opened: 7.35 pm

Present: Attendees to add name to Attendee List provided. 17 members listed.

Apologies: Graeme Liddelov, Penny Opitz, Judi Coote, Jim Burkett, Amber Ward, Emma Holland, Marion Ray, Dale Douglas, Heidi & John Cowcher, Brian Jones, Lisa Jones.

1. Confirmation of AGM Minutes from 6th January 2018 meeting

Moved: Hayden Jones **Seconded:** Callum Baxter - Accepted by All

2. Business Arising

All items to be covered in General Business

3. President's Report

Michelle Burkett (President) presented her report to the meeting encompassing all the activities and projects undertaken by the Committee throughout the year.

(A copy to be received and attached).

Moved: Leanne Taylor **Seconded:** John Jenkins - Accepted by All

4. Finance & Audit Report

Katie Eddington (Treasurer) tabled the Audit Report for the year 1 November, 2017 to 31 October, 2017 from Auditor Dot Ruck.

Moved: Katie Eddington **Seconded:** Janine Phillips - Accepted by all
Dot Ruck was appointed Auditor for next financial year.

Moved: Hayden Jones **Seconded:** Callum Baxter - Accepted by all

5. Election of Office Bearers

Returning Officer: Callum Baxter

All positions were declared vacant and nominations were called. The results are recorded on the attached Sheet.

Hayden Jones (President), Michelle Burkett (Vice President), Katie Eddington (Treasurer), Mavis Jones (Secretary), Committee members: Reg Radford, Gill Irvine, Graeme Liddelov, Janine Phillips, Leanne Taylor, Callum Baxter, Judi Coote. Thank you to all volunteers for accepting these roles.

6. Subscription Amount for 2019/2020 Period

It was unanimously agreed to keep the Subs at \$20.00 the same as previous years.

Moved: Janine Phillips **Seconded:** Michelle Burkett - Accepted by all

7. General Business:

Constitution update – Katie outlined the reason for the update – a request by the Department of Mines, Industry Regulation & Safety Consumer Protection to comply with the requirements introduced by the Associations Incorporation Act 2015. Our Constitution was very sound and only needed minor changes to reflect technological practices and conflict resolution guidelines. Thank you to Graeme Liddelov for his ground work and to Heidi Cowcher for putting together the draft to present to this meeting. The Constitution will be published on the Website as soon as it has been approved by the relevant Government Department.

A motion was put *“that we adopt the new Constitution model”*

Moved: Katie Eddington **Seconded:** John Jenkins – Carried by All

Maintenance items: - Hayden gave a general run down of items raised with the Shire of Denmark and some of the items have been addressed and some are still ongoing. In particular concern was raised about the Beach Access platform which was due to be made safe before the peak holiday season.

Ranger Patrols: Disappointment with the response from the Shire of Denmark regarding ranger patrols not being provided on weekends during the busy season when holiday makers bring their pets to the Bay and there is a huge increase of vehicles on the beach. At present Rangers are Monday to Friday during business hours and will only respond out of hours if possible.

Council Representative: Janine Phillips spoke on Shire of Denmark support of Peaceful Bay including funding for future projects and possible projects to be undertaken.

Staggered Leases: This needs to be discussed with the Shire of Denmark to see if it can revert to the original practice when a lease was sold i.e. new lease period of same length starting from date of sale.

8. Other Business

Skippers Ticket – Katie advised that a Skippers Ticket course would run on 14 January for those interested.

Time Closed: 8.30

Next AGM meeting: January, 2020 – date to be advised

Next Committee Meeting: Sunday 13th January, 2019

PRESIDENTS REPORT – 5 JANUARY 2019

I would first like to, on behalf of the Peaceful Bay Progress Association, offer condolences to the McKenney family on the passing of Ailcie. Ailcie was a life member of the PBPA and worked tirelessly for the community for many years.

During the past 12 months the Peaceful Bay Progress Association has been working to conserve and maintain the village of Peaceful Bay, the atmosphere and the history that makes the Bay what it is. This would not happen without the hard-work of the committee and volunteers and our maintenance man, Jeremy Newman. Thank you to all.

I would like to acknowledge the support we have received from Councillors Janine Phillips and Roger Seeney, as representatives for the Kent/Nornalup Ward. Councillor Phillips has represented the Progress Association on numerous occasions at council and has kept us well informed at all times.

After lobbying for some time Janine was happy to report that we finally had some success and the Shire of Denmark allocated a significant sum of money for the Peaceful Bay Reserve fund. The Shire has also commenced work cleaning out the lagoon that supplies our town water. During the year Janine has provided regular updates at our meetings and kept us well informed.

This year saw a change in the rubbish collections to include a seasonal pick-up. The Progress Association have had the dates amended to include Easter and we thank the Shire of Denmark for being considerate of our unique needs in the Bay.

The garden at the entry to Fifth Avenue was completed and another project has been planned for next year. This will involve the area around the car park and telephone box and will greatly improve the look of the village.

2018 has also seen the Progress Association set up a Facebook page for residents and ratepayers of Peaceful Bay. The group is a 'closed group' so only those who live or have holiday homes here can become members. It is very simple to become a member, just go to our page and click on 'join group'. Thanks to Hayden Jones, Kristy and Jo Brady for setting this up and keeping it up to date.

A Bushfire Ready group has been set up in recent months and in the wake of the fires earlier in the year, it was a very timely exercise. Co-ordinators have been established in each area of the bay, including the freehold and outlying farms. These people will make themselves known to you and will updating contact details, so they can get in touch with you in the event of a bushfire. A flyer has recently been printed and will be delivered to each residence over the next couple of weeks. Please keep your eye out for this as it contains some very important messages.

Once again the Christmas Party was a great success, thanks to Graham Boyce, Lorraine and committee members.

The Family Fun Day was also another successful day for residents and holidaymakers alike, with a significant increase in numbers attending and participating. It is obviously something people look forward to and a big thanks to Hayden and the committee for running the day.

Due to work and personal commitments in the coming year I am unable to continue in the presidents role for the coming twelve months. I have enjoyed my role as president and found it very rewarding and I would like to wish the incoming office bearers and committee all the best for the coming year. Thank you.

Michelle Burkett
Peaceful Bay Progress Association - President

PEACEFUL BAY PROGRESS ASSOCIATION INC

**AUDIT REPORT
FOR THE YEAR 1 NOVEMBER 2017 TO 31 OCTOBER 2018**

I have undertaken an independent review of the financial activities of the Peaceful Bay Progress Association Inc for the year 1 November 2017 to 31 October 2018

From the summaries of receipts and payments kept by the Association's treasurer together with all supporting documentation I have prepared the attached financial report for the year.

I believe the books of account are a fair and accurate representation of the Association's financial activities for the year.



D J Ruck
Accountant
10-Dec-18