



Committee Meeting Minutes
for Sunday 5 November, 2023

Meeting Opened: 9.05 am.

Present: Hayden Jones (President), Graeme Liddelow (Vice President), Mavis Jones (Secretary), Lorraine McNamara, Chris Toovey, Margaret Broun, Jude Ottaway (TEAM), Bron Croghan (Phone).

Apologies: Katie Eddington, Gill Irvine, Reg Radford, Tony Armstrong

1. Confirmation of Minutes from previous meeting 1 October, 2023

Moved: Graeme Liddelow **2nd** Margaret Broun - **Accepted and carried by all.**

2. Business Arising: All items covered in general business.

3. Correspondence:

IN:

01 Oct – email from Jude Ottaway advising that Shire of Denmark SMS Alerts link is active on the home page of the Progress Website.

02 Oct – email from Rosie Arnephie, SoD requesting to hire the Hall for community Forum in October. (Forwarded to Katie)

09 Oct – email from Paul Harris re Denmark Council Elections.

19 Oct – email from Courtney Walsh SoD with Media Release regarding Nornalup Jetty upgrade.

20 Oct – email from Claire Thompson, ordinary Council Meeting Minutes 17 October on website.

30 Oct – email from Claire Thompson, Special Meeting Minutes 23 October on website.

02 Nov – email from Katie with Financials attached for PBPA November meeting plus subs list.

OUT:

01 Oct – email to Community a reminder to vote in upcoming Shire of Denmark Council Elections.

02 Oct – emailed PBPA October Meeting minutes to committee members.

04 Oct – emailed PBPA September Meeting minutes to committee members.

04 Oct – forwarded Rosie Arnephie's email to Katie for action.

04 Oct – emailed Rosie Arnephie advising Katie will contact her regarding hall booking.

Moved: Mavis Jones **2nd** Bron Croghan - **Accepted/Endorsed.**

4. Finance Report:

Provided by Katie and tabled in her absence. All proceeding to budget.

Moved: Mavis Jones **2nd** Margaret Broun - **Accepted/Endorsed.**

5. Maintenance Report:

The Oval needs mowing as the grass is very high. Hayden will contact Jeremy regarding this, meanwhile, Graeme will mow if the small mower is working. Hayden has purchased fertiliser for grassed areas and it will be applied after mowing as required.

6. General Business:

- **Newsletter.** Will be compiled and emailed out to financial community members who have provided us with a current email address. Items to be included as per previous years and congratulations to successful candidates in the October Shire of Denmark elections. Jude suggested a media release regarding email addresses asking that those who wish to receive the Newsletter to check they have provided it to the Secretary. Jude will post it on the PBPA Website. Hayden advised that the Newsletter will also be posted on both Facebook pages.
- **Organisation for Christmas Party Saturday 16th December.** Trevor Brown advised that the Fire truck will be available, Father Christmas is ready to go, Raine McNamara and Jen Liddelow have volunteered to cook and Margaret has an onion slicer. The temporary fencing will be erected again this year and the Gazebos will be used if necessary. The final details of who is doing what will be decided at the December meeting.
- **Bench Seating.** The Shire has not contacted us regarding our request for part funding so it was agreed we go ahead and order three basic plastic bench seats to be placed on the Ring Road. Siting to be finalised when seats are delivered. We may approach the Shire for assistance with installation.
- **Bush Fire and Emergency Plans.** Due to seasonal conditions the area is very dry, therefore we agreed that awareness of preparedness and a plan to leave early in an emergency be posted on social media. Emphasis on the fact that Peaceful Bay has only one road in and out and could be difficult to negotiate in an emergency. Also to be mindful of the fact that older residents of the Bay may need assistance to get to safety.

7. Other Business: Nil

Chris Toovey tendered her apology for the December meeting.

8. Meeting closed: 10.01

Next Meeting: 3rd DECEMBER, 2023